Environmental, Health and Safety Checklist

Aisle	es/Exits/Egress/Walking Surfaces	YES	NO	NA	Comments/Notes
1	Are all exits marked, free of debris and readily accessible at all times?				
2	Are floor surfaces clean, dry, level, not slippery or sticky and in good condition?				
3	Are all emergency exit doors clearly marked?				
4	Are all floor surfaces in undamaged, in good condition, and do not present a slip or trip hazard?				
5	Internal stairways, handrails in good order, wooden steps nosed yellow/white and well lit?				
6	Have all emergency exits been identified and marked?				
7	Are doors not used for egress (closets, offices, etc.) that could incorrectly be thought to be an exit labeled "NOT AN EXIT?"				
Inte	rnal Lighting	YES	NO	NA	Comments/Notes
8	Are lighting levels in work areas adequate?				
9	Is emergency lighting operating? (Test by using test button if you can do so from the ground or floor.)				
10	Is task lighting provided in areas of low light or high glare?				
11	Is all internal lighting, including work and accommodation areas, operational and in good working order?				
12	Is all interior security lighting operational and in good working order?				
Fire	Safety	YES	NO	NA	Comments/Notes
13	Are fire alarm pull station locations marked and unobstructed?				
14	Are fire extinguishers fully charged and have current inspection dates? All previous month's should be signed off.				
15	Are fire extinguishers mounted, visible, and accessible?				
16	Is the sprinkler system riser valve open and has it been inspected monthly?				
17	Are fire sprinkler heads unobstructed?				
Elec	trical	YES	NO	NA	Comments/Notes
18	Are there any overloaded electrical outlets or cords?				
19	Do circuit breakers clearly indicate whether they are in the "ON" or "OFF" position and are switch panels clearly marked?				
20	Are electrical enclosures such as switches, receptacles, junction boxes, etc. provided with tight-fitting covers or place?				
21	Any wiring or cords observed with frayed or deteriorated insulation?				
22	Are all energized parts of electrical circuits and equipment guarded against accidental contact by approved cabinets or enclosures?				
23	Is sufficient access and working space provided and maintained around all electrical equipment to permit ready and safe operation and maintenance.				
24	Is electrical panel access clear - 36 inches clearance in front of panel?				
25	Is equipment intended for long-term use hard wired into permanent facility wiring?				
26	Do extension cords being used have a grounding conductor and are in good condition?				
27	Are extension cords used only for temporary wiring applications (10 days max.)?				
28	Any extension cords on the floor?				
29	Are plugs, sockets, and switches in good condition?				
30	Are ground fault circuit interrupters available, where required?				
31	All electrical, including domestic and commercial catering equipment, is operating with out fault.				
Che	micals/Compressed Gas Cylinders	YES	NO	NA	Comments/Notes
32	Are flammable liquids stored in approved safety containers?				
33	Are materials that could burn kept away from ignition sources?				
34	Are chemical storage areas free of excessive trash or combustibles?				
35	Is each chemical container properly labeled with a GHS compliant label which identifies the chemical's name and its associated hazards?				
36	Are all chemicals that are used in the facility listed in the SDS book and is the SDS book available to all employees?				

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37	Is the chemical inventory current?				
38	Are cylinders legibly marked to clearly identify the gas contained?				
39	Are cylinders stored away from heat sources, upright and secured with the valve cap in place?				
40	Is food separated and away from chemicals in the work area?				
Offic	ce Spaces	YES	NO	NA	Comments/Notes
41	Are desk/work and storage areas clean, organized, and sanitary?				
42	Are electrical/network cables organized to eliminate trip hazards?				
43	Are drawers of desks and file cabinets kept closed when not in use?				
44	Is all lighting lit and/or appear adequate for the task performed?				
Was		YES	NO	NA	Comments/Notes
45	Are hazardous waste containers properly identified and labeled with the words, "Hazardous Waste"?				
46	Are trash cans free of hazardous waste?				
47	Are proper absorbent materials on hand for spills?				
48	Is waste removed in a timely manner?				
49	Waste controlled/managed as not to present a fire risk or pest hazard?				
50	Are waste dumpsters kept closed, except when adding or removing material?				
Equi	pment/Tools	YES	NO	NA	Comments/Notes
51	Is proper guarding installed on all pinch points, rotation collars, cams, chucks, couplings, shafts flywheels, spindles, bolt ends, rotating mechanisms, etc.?				
52	Are all emergency stops, safety guards, and safety devices located on equipment and tools working and adjusted properly?				
53	Are hand and power tools stored in a manner to prevent damage?				
54	Are all motor start/stop switches are clearly marked and easy to reach?				
55	Are portable power tools in good condition?				
First	Aid/Eyewash Stations/PPE	YES	NO	NA	Comments/Notes
First	Aid/Eyewash Stations/PPE Eyewash station is clean and has current inspection dates? All previous month's should be signed off.	YES	NO	NA	Comments/Notes
	Eyewash station is clean and has current inspection dates? All previous month's should		NO	NA	Comments/Notes
56	Eyewash station is clean and has current inspection dates? All previous month's should be signed off.		NO	NA O	Comments/Notes
56 57	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access.		NO O	NA O	Comments/Notes
56 57 58	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected?		NO O	NA O	Comments/Notes
56 57 58 59	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order?		NO O	NA O	Comments/Notes
56 57 58 59 60 61	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required?		NO NO NO	NA NA NA	Comments/Notes Comments/Notes
56 57 58 59 60 61	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected?				
56 57 58 59 60 61 Fork	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected?				
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56 57 58 59 60 61 Fork 62 63	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment?				
56 57 58 59 60 61 Fork 62 63 64	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Iift/Industrial Trucks - Daily Inspection Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck?				
56 57 58 59 60 61 Fork 62 63 64 65 66	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order?				
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56 57 58 59 60 61 Fork 62 63 64 65 66 Mat	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Ilift/Industrial Trucks - Daily Inspection Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order? Is the horn operable? Prial Handling & Storage Are all slings, hoists, chains, jacks and supports certified and tagged with load limits and	YES	NO O	NA NA	Comments/Notes
56 57 58 59 60 61 Fork 62 63 64 65 66 Mate	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order? Is the horn operable? Prial Handling & Storage Are all slings, hoists, chains, jacks and supports certified and tagged with load limits and inspection dates?	YES	NO O	NA NA	Comments/Notes
56 57 58 59 60 61 Fork 62 63 64 65 66 Mate 67 68	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order? Is the horn operable? Prial Handling & Storage Are all slings, hoists, chains, jacks and supports certified and tagged with load limits and inspection dates? Are supplies and materials stored on shelves, safely so they will not fall?	YES	NO O	NA NA	Comments/Notes
56 57 58 59 60 61 Fork 62 63 64 65 66 Mate 67 68 69 70	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Iift/Industrial Trucks - Daily Inspection Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order? Is the horn operable? Prial Handling & Storage Are all slings, hoists, chains, jacks and supports certified and tagged with load limits and inspection dates? Are supplies and materials stored on shelves, safely so they will not fall? Are trolleys, dollies, and wheelbarrows available to move heavy items?	YES	NO O	NA NA	Comments/Notes
56 57 58 59 60 61 Fork 62 63 64 65 66 Mate 67 68 69 70	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Ilit/Industrial Trucks - Daily Inspection Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order? Is the horn operable? Are all slings, hoists, chains, jacks and supports certified and tagged with load limits and inspection dates? Are supplies and materials stored on shelves, safely so they will not fall? Are trolleys, dollies, and wheelbarrows available to move heavy items? Are storage racks and shelves in good condition and free from damage?	YES	NO NO O	NA NA NA NA	Comments/Notes Comments/Notes
56 57 58 59 60 61 Fork 62 63 64 65 66 Matt 67 68 69 70 Ladd	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Ilit/Industrial Trucks - Daily Inspection Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order? Is the horn operable? Is the horn operable? Are all slings, hoists, chains, jacks and supports certified and tagged with load limits and inspection dates? Are supplies and materials stored on shelves, safely so they will not fall? Are trolleys, dollies, and wheelbarrows available to move heavy items? Are storage racks and shelves in good condition and free from damage? Is all ladders in good condition with no structural damage and labeled with its weight	YES	NO NO O	NA NA NA NA	Comments/Notes Comments/Notes
56 57 58 59 60 61 Fork 62 63 64 65 66 Mate 67 68 69 70 Lado	Eyewash station is clean and has current inspection dates? All previous month's should be signed off. Eyewash station is located in a location that assures free and unimpeded access. First aid kits are stocked and inspected? AEDs are inspected and in good working order? Are employees wearing the appropriate PPE where required? Bloodborne pathogen kits are stocked and inspected? Ilit/Industrial Trucks - Daily Inspection Inspections are performed prior to first use of the day and are complete? The load capacity is clearly labeled on the equipment? Seatbelt is in good working condition and is worn while operating the truck? Back-up alarm and light in good working order? Is the horn operable? Is the horn operable? Is all slings, hoists, chains, jacks and supports certified and tagged with load limits and inspection dates? Are supplies and materials stored on shelves, safely so they will not fall? Are trolleys, dollies, and wheelbarrows available to move heavy items? Are storage racks and shelves in good condition and free from damage? Iders/Platforms Are all ladders in good condition with no structural damage and labeled with its weight limitations?	YES YES YES YES	NO NO O	NA NA NA NA	Comments/Notes Comments/Notes

Environmental, Health and Safety Checklist

75	Wheeled work platforms have handrails and non-slip treads?					
76	Stationary work platforms have non-slip treads and good condition rubber feet?					
Exte	rior	YES	NO	NA	Comments/Notes	
77	Is the roof in good condition, with no known leaks?					
78	Are external gutters, downspouts, and drains functioning correctly and not overflowing or leaking?					
79	Are external walkways and car parking surfaces in good condition (no damaged paving or pot holes-trip risk)?					
80	Do all gas fires, open fires and wood burners operate correctly without exhausting fumes into public or accommodation areas?					
81	Is any external furniture including umbrellas, canopies, etc. damaged?					
82	Is all external lighting operational and in good working order?					
83	Are delivery points and equipment (e.g. flap doors, chains, locks, hoists, etc.) in good working order?					
84	Are there any combustible materials near space heaters?					
Secu	ırity	YES	NO	NA	Comments/Notes	
85	Is the security alarm functioning correctly?					
86	Is the CCTV system is functioning correctly?					
Brev	vhouse/Production Areas	YES	NO	NA	Comments/Notes	
87	Are all gas fired equipment, including domestic and commercial catering equipment, operating with out fault.					
88	Are walk-in coolers equipped with a release mechanism that will allow the door to be opened from inside without a key, tool, or special knowledge and is the mechanism in good working order?					
89	Are fumes and exhausts controlled?					
90	Is noise in production areas, maintained at or below 85 dBA?					
91	Are area hazard signs visible, legible, understandable and in compliance with regulations?					
92	Are signs for emergency numbers, routes, and evacuation plans posted?					
93	Have all confined spaces and permit-required confined spaces been identified?					
94	All "Hot" surfaces have been identified and marked?					
95	Are kettles equipped with boil-over prevention measures?					
96	Are brewhouse tour paths cleared of all obstructions prior to conducting a tour?					
97	Are all elevated work platforms are equipped with toeboards (minimum 3.5 inches high)?					
98	Are all safety system alarms tested on a routine basis?					
Pers	onnel Training	YES	NO	NA	Comments/Notes	
99	Have all staff have received the appropriate EHS training? If not, list all employees who need to complete training.					
Actio	on Items					
Insp	ection Completed By (Name and Signature)					